



Ordering

4 Ways to Order!

When ordering, please indicate:

- Organization's name
- Complete shipping and billing addresses
- Purchase Order number
- Person responsible for ordering and paying
- Product number, title, quantity, unit price, and total price

School Order Prices

- All prices are school Net Prices, plus applicable taxes
- FOB Shipping Point
- Prices effective 10/1/06, subject to change without notice
- All orders are offers to purchase, subject to Wright Group's acceptance
- Payment terms are Net Invoice

For quotes, please call or write:

Wright Group/McGraw-Hill
220 East Daniieldale Road
DeSoto, TX 75115-2490
1-800-648-2970
WG_OrderServices@mcgraw-hill.com

Shipping and Handling

Shipping and Handling charges are additional and will be added to your invoice. State and local taxes will be added where they apply.

Orders from Individuals

Orders from individuals are accepted only with full payment. Check or money order for materials must include applicable taxes and shipping and handling charges. American Express, MasterCard, and VISA are accepted. (Two month return policy)

When You Receive Your Order

Please check your shipment when it arrives. If there is a problem, call our Customer Service Department toll-free at 1-800-648-2970. Have your invoice number available for our service representative. Defective goods or incorrectly shipped materials will be replaced at no charge if returned within 90 days.

12-Month No-Questions-Asked Return Policy

If you are not entirely satisfied, you may return all materials still in saleable condition within 12 months for full refund, credit, or replacement.

Copyright

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CALL:
1-800-648-2970

2

FAX TO:
1-800-593-4418

3

MAIL TO:
Wright Group/McGraw-Hill
220 East Daniieldale Rd.
DeSoto, TX 75115-2490

4

E-MAIL
WG_OrderServices@mcgraw-hill.com

Returning Materials

Ship to Wright Group/McGraw-Hill at the address below, pre-paid and insured. Enclose a copy of your invoice or packing slip. No credit can be given without this information.

UPS or Common Carrier
Wright Group/McGraw-Hill
Attn: Returns
1250 George Road
Ashland, OH 44805

Customer Service

For more information about Wright Group products, to place an order, or to follow up on your order, please call, write, or e-mail:

Customer Service Department
Wright Group/McGraw-Hill
220 East Daniieldale Road
DeSoto, TX 75115-2490
WG_CustomerService@mcgraw-hill.com

Toll-free 1-800-648-2970 or fax 1-800-593-4418
7:00 a.m. to 5:30 p.m., Central Time.

For faster service, please have your Wright Group invoice or reference number available.

Effective January 1, 2007, the length of the International Standard Book Number (ISBN) will officially change from 10 to 13 digits. Over the next few years, the industry will begin using 13-digit ISBNs, while phasing out the use of 10-digit ISBNs. This change will require schools to use 13-digit product identifiers when transacting business with suppliers for books and instructional materials. For more information, visit www.publishers.org/ISBN-13.



Limited Warranty

Wright Group warrants that the products offered for purchase herein meet their catalog descriptions and are manufactured in usable quality. Unless expressly agreed to in writing, Wright Group makes no other warranties, including implied warranties of merchantability or implied warranties of fitness for a particular purpose, expressed or implied. Replacement of materials or refund of all or a portion of the purchase price, at Wright Group's sole option, constitutes the sole and exclusive remedy of the purchaser, in lieu of all remedies and damages of whatever kind.



Enjoy success, achieve results

Send your orders to:

Wright Group/McGraw-Hill
220 East Daniieldale Road
DeSoto, TX 75115-2490

To order call **1-800-648-2970**
or fax **1-800-593-4418**

E-mail WG OrderServices@mcgraw-hill.com

SHIP TO:

Name	Title
------	-------

School Name _____

School Address _____

City, State, Zip

(Area Code) Telephone Number	E-Mail Address
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☐ American Express ☐ MasterCard ☐ VISA

Number													Expiration Date			
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☐ Check (Payable to Wright Group) Check#

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☐ Purchase Order (Include PO with this form)

 Bill Schoel | Authorized Signature

Name	Title
------	-------

School Name _____

School Address _____

City, State, Zip

(Area Code) Telephone Number

USE THIS ORDER FORM FOR ALL PRODUCTS IN THIS CATALOG.

[illegible]

Shipping and Handling/Sales Tax:
Shipping and Handling charges are additional and will be added to your invoice. State and local taxes will be added where they apply.

TOTAL

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